

**CIRCULAR**

All Deans are requested to inform the concerned students for following examination rules.

**(A) Backlogs for Detention** (w.e.f. June 2017)

Ref No.:CU/AO/CBCS/388/2017 Dt.1.6.2017 (Amendment no.1)

In case , a student has obtained grades lower than D+ (i.e.D or F) and has not been graded(NG) in more than 4 subjects in a semester ,then regulation of the Back-logs for detention will be applicable. This regulation is as under:

A student having total numbers of back-logs in more than four subjects shall not be promoted to **final year** excluding the results of immediate previous semester.

A student has to appear for the examination in all the subjects where he/she has obtained "F" grade and /or has not been graded.

A student can, however, appear for the examination of the subject/s in which he /she has obtained "D" grade to avoid the possible detention under the clause of the back-logs given above.

**Example: Four Year Courses**

Case No.	SEM 1	SEM 2	SEM 3	SEM 4	SEM 5	SEM 6	Total Back-logs Excluding Sem-6	Total Back-logs	Remarks
1	1	2	2	1	1	3	07	10	Detained
2	1	0	1	2	0	4	04	08	Not Detained & Promoted to 7 <sup>th</sup> Sem.

**(B) Special Grace Marks for getting Higher Class** (w.e.f. June 2017)

Ref No. CU/AO/CBCS/389/2017 Dt.1.6.2017 (Addendum-2)

A candidate who passes in all the subjects and whose total number of marks **falls short** for securing Second Class or First Class by marks not more than 1% of the aggregate total marks in final semester examinations shall be given the required marks to get the next higher class or grade as the case may be.

The benefits of above mentioned special grace marks shall not be given, if the candidate fails to secure necessary passing marks in the aggregate head of passing.

The students scoring CGPA between 6.45 to 6.49 **OR** CGPA between 5.45 to 5.49 are only eligible to apply for this kind of special grace(Including both limits).

The concerned students have to apply to the Registrar of C.U.Shah University within one months after declaration of the results on University web /portal and paying the fee decided from time to time by the University.

**(C) Rule to Refund the Fee Paid for Reassessment/Rechecking**

Ref. no.: CU/AO/ 547 /2017 Dt. 29.7.2017

(w.e.f. Winter-2017)

As decided unanimously in the Academic Council Meeting held on 3rd June 2017, If student has applied for **Reassessment/Rechecking** and if increase in marks is more than 10 marks in any subject, he/she shall be eligible to get refund of 70% of the fee paid for **Reassessment/Rechecking** for that subject.

The student has to apply to the concerned Dean, along with the below mentioned documents within 10 (ten) working days from the date of declaration of the Reassessment/Rechecking result.

1. Copy of receipt of the fee paid for reassessment/rechecking.
2. Copy of former down loaded grade report card/mark sheet of exam result.
3. Copy of downloaded grade report card/Mark sheet of reassessment/rechecking result.

**(D) Rules for showing the answer books after Reassessment**

Ref.No.CU/AO/Rules/539/2017 Dt.25.7.2017

(w.e.f.July 2017)

1. The student is eligible to see only his/her answer book after Reassessment provided there is no change in the Result/Grade in the Reassessment.
2. The student has to apply to see his/her own Answer book through the dean with the copy of the results, question paper and his/her remarks for each question attempted in the examination within 5 working days from the date of declaration of his/her reassessment result.
3. The student will be accompanied by the parents only, and the Reassessed answer book will be shown in the presence of the authorities/members declared by the University on the given date and time.
4. After seeing the Reassessed answer book, the student has to justify (in written) his/her remarks submitted in the application in presence of the above authorities.
5. The candidate will be allowed to see the Answer book for 10(Ten) minutes only per question paper from the starting time of seeing the Answer book.
6. The candidate has to pay **Rs.500** (Five Hundred Only) per question paper as fee to see the Answer book.
7. This all process of seeing the reassessed answer books of this meeting would be conducted under close supervision of CCTV surveillance system and would be recorded.
8. The University Rules as amended from time to time in this matter shall be binding to the students and accompanying parents in all respect such as corrections in marks/discipline/fee etc.
9. In case of any dispute, the decision of the chairman of the committee will be final and binding to the candidate.

**(E) Remedial Exam Form** (w.e.f. Wniter-2017 Exam)

As decided unanimously in the Academic council meeting held on 3<sup>rd</sup> June 2017,the remedial exam forms to be filled before schedule of remedial sessional examinations.

**Registrar**